

**Frequently Asked Questions**

**1) Why is our school considering becoming an academy and joining BEBCMAT?**

The Bishop of Lancaster has stated that it is his wish that all Catholic schools in the Diocese of Lancaster move to become academies as part of Multi Academy Trusts by 2026. He believes that by doing so, this will protect, preserve and promote Catholic education across the Diocese. All Catholic schools will make this move over the next five years. For more details on the Bishop’s plan and his letter explaining this, please see the BEBCMAT website.

**2) What is an academy?**

Academies are state schools, funded directly from central government, no longer under the control of the Local Authority. Academy status gives schools more freedom to be innovative and creative with the curriculum, timetabling, staffing and governance.

The school will still be a Catholic school under the authority of the Bishop of Lancaster and its religious designation will not change.

All academies continue to be inspected by Ofsted and comply with the same rules as other schools on special educational needs, exclusions and admissions.

An academy is part of a charitable trust run by a board of trustees. Academies are rightly expected to work with and support other schools, including lower-performing schools. Should you wish to know more about the Government’s policy, the Department for Education has its own academies bookmark on <https://www.gov.uk/guidance/convert-to-an-academy-information-for-schools>

**3) What is a Multi Academy Trust (MAT)?**

A Multi Academy Trust is a charitable company and is responsible for overseeing the running of a number of schools. It has three layers of governance: the members (the Bishop of Lancaster, the Episcopal Vicar for Education and the Diocesan Board of Trustees); the Trustees; the local governing bodies.

A MAT is formed when two or more academies legally come together in partnership. Each school keeps its own name and it is possible for other academies to join the Trust in the future. The partnership ensures that the schools can share skills and best practice and make optimum use of resources ensuring best value for money for each school.

We believe that there is greater scrutiny of academies now than for voluntary aided schools and Governors are confident that this will have a positive impact on standards and enable the school to continue to fully engage with its community.

However, we are aware of some difference in opinion as to the effectiveness of Multi Academy Trusts. We would encourage you to consider the arguments for and against and check the accuracy of assertions that are being made before submitting your feedback.

**4) What are the main differences between academies and maintained schools?**

The religious nature of the school remains the same, but the model of governance and funding change. A Catholic MAT is a group of Catholic schools coming together as a Trust, Only Catholic schools will be members of the Blessed Edward Bamber Catholic Multi Academy Trust. Academies have a funding agreement with the Education Funding Agency (ESFA) and receive funding directly from them instead of the Local Authority (LA). standards are monitored by the governance and leadership of the Trust instead of the LA. Standards are reported to the Regional Schools’ Commissioner (RSC) on behalf of the Department for Education. Academies have more freedoms and do not have to follow the national curriculum but they do have to take part in national assessments such as (SATs and GCSEs) and Ofsted will still monitor them.

**5) Will the uniform at the school change?**

No. It is important that each school continues to have its own unique identity in the Trust.

**6) Will the school day or holiday dates change?**

No. These will still be determined by the governing body of the school and the Headteacher.

**7) Will the name of the school change?**

There is no requirement for the school to have the word academy in its title, although it can if it wishes.

**8) Will staff change or have to move to other schools?**

No. Staff’s terms and conditions are protected by law. Nobody will be told to move to another school. Occasionally, there may be job opportunities in other schools and staff could apply for those, as they could if they weren’t in a Trust.

**9) What are the advantages for pupils of becoming part of BEBCMAT?**

Schools joining the Trust will be given greater opportunities for collaboration and the sharing of good practice. The expectation is that this will have a positive impact on teaching and learning, although immediately there is no expectation that the move will have any significant impact on students and families. Each school will still be led and managed by the headteacher and governors. The Trust structure will provide greater opportunities for curricular and extra-curricular activities and possibly transition. Also, some jobs will be done by the central team of the Trust, leaving the Headteacher to focus on teaching, learning and pupils’ spiritual development.

**10) What are the advantages in general of becoming an academy in a MAT?**

There are many advantages of being part of an academy trust, from working together to preserve and improve Catholic education in the area, to educational, financial and spiritual benefits. Essentially, a group of schools working together in a single body can do lots of things that are harder for stand-alone schools to do. Teachers work and learn together to improve the way they teach and schools can share practices that make a difference to the quality of teaching. Teachers and leaders can work together on the things that matter – like curriculum and assessment. In addition, schools can challenge and support each other to continually improve.

The Multi Academy Trust model allows us to preserve, protect and develop our schools and secure Catholic education in the long term. It will better support the long-term goal of developing our future leaders of education in the Diocese. Improvements in school standards can be secured by developing and resourcing a strategic vision for leadership development, through pooling expertise and knowledge on standards and buying in specialist support as well as facilitate school to school support. Greater control over the curriculum allows flexibility in terms of the balance and mix of subjects. A curriculum tailored to the needs of a Catholic school could be more fully developed. Stronger collaboration between schools in the Trust is beneficial, but this is not expected to be at the expense of retaining and supporting the development of strong local collaborations which will provide a long term future for the schools as Catholic academies.

**11) What are the main benefits for schools within the Blessed Edward Bamber Catholic Multi Academy Trust ?**

The benefits of joining a Catholic Multi Academy Trust are many and varied. As the Bishop of Lancaster states, Catholic MATs are a secure way to protect, preserve and improve Catholic education across the Diocese.

Being a member of BEBCMAT means all of the schools in the Trust working together to provide a first-class Catholic education, valuing staff and pupils, investing in their future, working in true collaboration and partnership with others.

Working in partnership, all of the schools in the Trust work closely together to create a sustainable model of high-quality education for all pupils. We believe that sharing ideas that work, learning from each other and allowing leaders and staff to focus on the core purpose of education enables us to move forward as a family of schools. As a Trust, with shared central services, schools can also benefit from economies of scale when purchasing and commissioning external contracts. The work of the central team at the Trust will free up leaders to focus on school improvement and enhancing the academic, spiritual and lives of pupils. The Trust can provide great opportunities for staff recruitment and retention and professional development

**12) Why change if things are working well with everyone?**

This is the Bishop’s plan for the future of education in the Diocese of Lancaster. Partnership working is strong in the Diocese, but not every school collaborates well with others. We know that being in a Trust will enable schools to grow even stronger as we learn from the strengths of other schools. We will create improvement projects together and further strengthen our Catholic family.

**13) Will schools lose their identity and will there be big changes?**

No. Each school will become an academy in its own right and will be part of the Trust. The scheme of delegation protects the uniqueness of each school. The local governing body’s role is to ensure that the Catholic ethos is strong and the unique identity of the school is maintained. There are no significant changes which will affect pupils on a day-to-day basis. Uniforms, school day, free school meals, school name and holidays will not change.

**14) What will the direct impact be on families if our school joins a Trust?**

The move will not have a negative impact on families. The school will still be led and managed by the Headteacher and a local governing body.

**15) Is Lancaster the only Diocese changing in this way?**

Many other Dioceses are also developing structures to further preserve, protect and develop Catholic education, for example, in Nottingham, Leeds and Newcastle Dioceses, all of the Catholic schools are academies in MATs.

**16) What are the legal responsibilities towards children with Special Educational Needs and/or Disabilities (SEND)?**

Pope Benedict reminds us, “Each of us is the result of a though of God. Each of us is willed, each of us is loved, each of us is necessary’. In a Catholic school and academy, our responsibilities to all children extend beyond curriculum standards so that children flourish. Academies must follow the SEND Code of Practice and work closely with the Local Authority, just like other schools.

**17) What about safeguarding?**

The same expectations for schools about safeguarding would be in place in the Trust.

**18) How does the school convert to an Academy?**

Firstly, all of the schools will be recognised equally in the Trust, The cost of the process to become an academy is met by a grant of £25,000 per school. Subject to approval by governors, the timeline for the school to convert is 1st September 2022. The current governing body will become the Local Governing Body (LGB) under the Trustees and Members of the Trust.

**19) What is the role of parents?**

All schools that convert to academies must ensure that parents are consulted. Parents are important in the work of a Catholic school and schools looking to become part of a MAT must seek to work in partnership with the families who entrust their children to their care. BEBCMAT will become the Admissions Authority although each school will have their admission policy which they will follow. There will be no change in policy or pupil admission numbers. Our catchment area and our partner schools will remain unchanged too. Admissions will still be administered by the Local Authority. The MAT board is responsible for arranging for an admissions appeal if there are families who wish to appeal for a place in a Trust school.

**20) What is the leadership structure in the Trust?**

There will be a Chief Executive Officer and a Chief Financial Officer. Each school will have its Headteacher as it does now. These roles will not be diminished. The Trust and the Local Governing Body will be involved in the appointment of Headteachers if and when vacancies arise. Each school is an equal partner in the Trust so that there is no school more important than another. Each school will retain and manage its own budget but will contribute for key roles and projects within the Trust. This is not an additional financial strain on the school but it will come from the money formerly top-sliced by the Local Authority.

**21) How will governance work?**

There will be three layers of governance. The Members will be the Bishop of Lancaster, the Episcopal Vicar for Education and Formation and the Diocesan Board of Trustees. Then there is a Trust board made up of at least five Trustees/Directors, who are not paid and the majority of them are practising Catholics. Each school will have its own Headteacher and Local Governing Body. The powers and responsibilities of each of these groups will be outlined in the scheme of delegation. The LGB will carry out many of the functions they presently do. For instance, the LGB will ensure that the standards in the school are as good as they can be and that the school is delivering the improvements needed. This will be supported and monitored by the CEO and the Board of Trustees.

**22) What services will the Trust provide?**

The Trust will establish a core central team. The core team will offer support for schools around standards, finance, school improvement and the operational running of schools. They will continue to work with the Catholic Education Service to offer strong support in developing each school’s Catholic life. The Trust will be required to purchase services that are of the best value and the best quality. Local Authorities retain their statutory responsibilities for areas such as safeguarding and SEND. The Trust can make savings by economies of scale. This money can then be used for the education of children.

**23) Who owns the buildings and how are they maintained?**

The ownership of sites used as Catholic schools is held by the Diocese. This arrangement will not change when the schools become academies. The Church’s ownership of the land is acknowledged in the Church Supplemental Agreement which is signed by the Diocese and the Secretary of State for Education. The schools and in turn the Trust will continue to be responsible for the day to day management and maintenance of the sites and the Trust will have access to a standard capital allocation to enable significant works to be carried out when needed. In some cases, the playing fields used by the school will be owned by the local authority. They will be expected to grant a 125 year lease of the playing fields to the Trust.

**24) What happens with finances and resources?**

The Trust Board will be responsible for presenting the consolidated accounts for the Trust as a whole. The Trust will provide opportunities for centralising contracts and service delivery that we hope will yield considerable savings for school budgets. The Local Governing Body will be responsible for managing the delegated school budget, with oversight from the central team. The Trust is responsible for the central service fund and for strategic planning across the whole Trust. The LGB is responsible for staffing structures. As now, they will need to ensure that the structure is sustainable within the delegated budget. The central Trust team will support in this area if needed.

**25) What will happen to the existing school reserves or deficits? Any transfer of assets?**

All assets and existing reserves or deficits will be retained by the school on conversion, having been contractually transferred by the governing body to the Trust pursuant to the terms of a Commercial Transfer Agreement. The Local Authority is obliged by statutory regulation to transfer any school surpluses to the academy within 4 months of conversion, though typically it happens more quickly than that.

**26) What happens with teachers and support staff employment?**

Teachers and support staff employed by the Local Governing Body at the point of the transfer will transfer to BEBCMAT on their existing Terms and Conditions, There is no expectation that staff would work in different schools. However, future posts might be designed to do this.

**27) How do we find out further information if we need it?**

Please refer to the ‘Join Us’ page [https://bebcmat.co.uk/join-us/](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fbebcmat.co.uk%2Fjoin-us%2F&data=04%7C01%7Cdiane.houghton%40epm.co.uk%7Ccbd10e3e769d4c56b39008d9a4e98405%7Cb1cc86c88fb447ae9d62d7ce37008c63%7C0%7C0%7C637722145112799472%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=YuHDwesAprcnJQduxBOUm%2BykKmwh3mmLqbCIOGtTZ2Y%3D&reserved=0)

on the BEBCMAT website for more information on the Trust and the conversion process.

**Questions Received from Consultation week ending 19/11/21**

**Will the Trust’s Finance system and procedures be different to Lancashire's system?**

The Trust currently use SAGE finance system although they are looking to tender for a new system in Spring 2022. The Trust intend to include representatives of the schools in Wave 1 to be part of the selection process for the new system.

**Will staff be able to claim overtime under the payroll system?**

The Trust are looking to tender for a new payroll/HR system in Spring 2022. A self-help portal for staff to easily claim overtime, book annual leave and change personal details will be included in the specification. The Trust intend to include representatives of the schools in Wave 1 to be part of the selection process for the new system.

**What will happen with existing lettings arrangements?**

They will continue but the contracts will continue but will novate to the Trust. Receipts from lettings fees will remain as school income.

**Is the PTA allowed to continue and how will funds be managed?**

Yes, however any funds raised must be paid into the main school account OR an account that is managed by the PTA and there are no school signatories and not managed by any employees of the school.

**Breakfast and After School Club are run by a Voluntary Management committee within the Governing Body; parents pay into a separate account directly, mostly through BACS, will this continue?**

The clubs will continue under the management of the Governing Body committee, however unless the clubs are set up as separate training subsidiaries then all income and expenditure will be managed through the main school account through separate budget lines.

**What happens to the school fund / petty cash?**

The regulations for the management of academy finances are extremely robust. Multiple accounts are not encouraged as the Trust has to reconcile and consolidate all income and expenditure on a monthly basis. All transactions have to be authorised through a proper process and reconciled on the system. Auditors don’t encourage the use of petty cash but the Trust may have a procedure for this if they allow it. Existing funds will transfer to the school’s main account.

**Parents use ParentPay, paying for dinners, uniform and trips online, will the funds be to be paid into the school account?**

Yes, although the school account details will change.

**What happens to SLAs in place? Will schools need to pay for a full year or will they be reduced to 5/12, to end on 31st Aug?  e.g. payroll, HT, safeguarding etc.**

The LA are aware of the intention to convert on 01/09/22, whereas this does not constitute notice for terminating the SLAs they will be aware that the schools may not renew some SLAs. It would be normal for LAs to allow, at the renewal point, a 5/12 fee e.g. for finance support and other SLAs that schools will keep April – August 2022.

**Will schools be charged for 7/12 payroll only, and then for a full year from April?**

We would expect that LAs would charge for the months that schools remain in the service.

**Will schools continue to use BTLS support for Finance 6 and Sims.net- would we be using an alternative within the Trust or continuing with this?**

To ensure compliance with the Academies Trust Handbook all schools in the Trust will use the same finance system and support.

**How will the school ensure that the curriculum remains broad and balanced?**

Through the Trust’s Scheme of Delegation the Governing Bodies of the schools will retain responsibility to review and set the curriculum.

**Will the entry requirements to the school still allow non-Catholic and local non-faith families to attend or will parents have the choice of local schools reduced as academies can restrict pupils on roll?**

Although the Trust is the Admission Authority, through the Trust’s Scheme of Delegation the Governing Bodies of the schools will retain responsibility for the Admission Policy of each school. Any future changes would be subject to formal statutory consultation.

**Who will ensure that teachers current salaries are protected? Whilst academies allow staff to receive bonus pay but who will ensure that no staff receives a pay cut?**

All staff who TUPE to the Trust will have their current Terms and Conditions which would protect them from unilateral pay cuts.

**Will direct funding implement the funds school puts aside for non-curricular and pastoral care?**

Through the Trust’s Scheme of Delegation the Governing Bodies of the schools will be responsible for setting the school budget in accordance with its priorities, however the final budget will need to be approved by the Trust Board.

**Will future teaching staff still be fully qualified and trained in their subject?**

Through the Trust’s Scheme of Delegation the Governing Bodies of the schools will retain responsibility for appointing teaching staff with appropriate experience and qualifications.

**Trusts have a Board of Directors which each school would report to – what happens to the Governing Body?**

In accordance with the Memorandum of Understanding with the Diocese, Model CES Articles of Association and Scheme of Delegation the Governing Bodies will remain will in place and will retain a large number of decision making functions and play a pivotal role in the leadership and management of the schools.

**What is the top slice you will be required to pay? And what will you get for your money?**

The Trust Board will approve an appropriate central charge which will pay for the central functions and services provided by the Trust. In accordance with the Academies Trust Handbook the Trust will have in place a transparent policy and appeals procedure for the use of the central charge.

**What level of autonomy will you retain? Will your headteacher retain any powers?**

The Headteacher will remain accountable for leading and managing the school. In accordance with their Headteacher Job Description and Scheme of Delegation they will therefore retain a large number of decision making functions.

**Where is your support? There is only internal support, you lose the protection of your Local Authority. HR, payroll, advisory services are all either brought in house or outsourced to expensive business based providers with no care or knowledge for schools.**

Services that are to be provided centrally will be brokered by the Trust who will seek high quality services for schools that represent, following an exhaustive procurement process, best value.

**There is no saving money in an Academy Trust – you still pay for the central team. You then source or are forced to change your SLA’s, losing the LA’s bulk discounts. Companies are savvy now to trust discounts and they are not widely cost effective anymore.**

The Trust will retain funds currently ‘top sliced’ by the LA, this will contribute to the level of top slice required to pay for central services. Academy trusts benefit from National Deals for Schools and national procurement frameworks for the purchase of many types of goods and services including energy, ICT equipment, recruitment, insurance, payroll and HR. The Trust and schools will still be free to procure LA goods and services should they represent best value.

**The Condition Improvement Fund bids that could be put in annually for capital works to secure new buildings, roofs, toilets and heating are beneficial but the competition is fierce and the process is expensive if you don’t secure the bid.**

By September 2022 BEBCMAT will qualify for School Condition Allocation. This grant is paid directly to the Trust to maintain their estate, they will not have to compete with other academies for the funding.

**BEBMAT has been a lonely Trust for a long time now – why? Why has no other school joined yet – what is their offer to you?**

The expansion of BEBCMAT as the Diocese and DfE’s preferred strategy in the Blackpool and Fylde Coast area is a reflection of the faith in the current leadership and management of BEBCMAT. This faith is shared by the schools joining the Trust who believe in the benefits outlined in this document and in the letter previously shared with you.